



Minutes
911 Board Meeting
Thursday, April 22, 2021 2:00 pm
Microsoft Teams Meeting

I. Call Meeting to Order

- a. Meeting called to order at 2:04 pm.

II. Roll Call 911 Board Members

The meeting was presented virtually via Microsoft Teams. All members present were communicated with virtually during the meeting.

- a. Village of Los Lunas
i. Greg Martin, Village Administrator – Present
ii. Naithan Gurule, Police Chief – Present
- b. Valencia County
i. Danny Monette, County Manager – Present
ii. Denise Vigil, Sheriff – Present
- c. Village of Bosque Farms
i. Gayle Jones, Village Clerk/Administrator – Present
ii. Andrew Owen, Police Chief – Present
- d. City of Belen
i. Andrew Salas, City Manager – Present
ii. James Harris, Police Chief – Present
- e. City of Rio Communities
i. Martin Moore, City Manager – Present
ii. Peggy Gutjahr, Mayor Pro-Tem – Present
- f. Member-at-Large
i. Russell Griego – Present

III. Approval of Agenda – April 22, 2021

- a. Discussion
Mr. Martin established that all action items would be presented as a roll call vote.
- b. Motion
Mr. Monette motioned to approve the agenda.
- c. Second
Mr. Moore seconded the motion.
- d. Vote
Motion passed on a vote of 11 for and 0 against.

BOARD OF DIRECTORS

SHERIFF
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MANAGER
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ADMINISTRATOR
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POLICE CHIEF
CITY OF BELEN

ADMINISTRATOR
CITY OF BELEN

POLICE CHIEF
VILLAGE OF BOSQUE FARMS

CLERK
VILLAGE OF BOSQUE FARMS

ELECTED OFFICIAL
RIO COMMUNITIES

MANAGER
RIO COMMUNITIES

COMMUNITY-AT-LARGE
MEMBER



VALENCIA REGIONAL EMERGENCY COMMUNICATIONS CENTER (VRECC)

Greg Martin, Village Administrator - Yes	Andrew Salas, City Manager - Yes
Naithan Gurule, Police Chief - Yes	James Harris, Police Chief - Yes
Danny Monette, County Manager - Yes	Martin Moore, City Manager - Yes
Denise Vigil, Sheriff - Yes	Peggy Gutjahr, Mayor Pro-Tem - Yes
Gayle Jones, Village Clerk/Administrator - Yes	Russell Griego, Member-at-Large - Yes
Andrew Owen, Police Chief - Yes	

IV. Public Input

Mr. Martin asked if there were any public comments for items not included on the agenda and asked that any public who would like to speak to raise their hand virtually, and Mr. Martin would call on them.

Joaquin Graham from American Medical Response indicated he would like to ask a question. Mr. Graham introduced himself as the Regional Director of AMR in New Mexico. He brought two concerns to the meeting. He was concerned that there was about 2000 calls that VRECC recorded as calls for service that AMR could not match in their internal system. He also wanted to ask the board to consider not charging for calls for service that are canceled in route or on the scene. Mr. Martin told Mr. Graham that he would let Director Valdez address the question if necessary during the budget discussion. Mr. Martin asked for any other comments or questions from the public. There were no more comments.

V. New Business – VRECC FY 2021-2022 Budget (Action Item)

a. Discussion

Director Valdez presented three budgets to the board, a budget with no new positions, a budget with the new Training and QA Program Specialist positions, and a budget with the new Training and QA Program Specialist and new HR Generalist positions.

Mr. Martin summarized the changes between the three budgets by stating that the difference addition or subtraction of new positions only affected the total expenditures and how much VRECC would be utilizing from reserves to balance the budget.

Mr. Monette asked for Director Valdez to confirm that the additional expenses would be funded by the VRECC reserve account to which she confirmed in the affirmative. He then asked her to confirm that VRECC is budgeting reoccurring expenses out of something that might not be there the following year. Director Valdez confirmed in the affirmative. Mr. Monette then asked if VRECC did not have that excess revenue the following year, then the expenses would have to be paid by the member agencies. Director Valdez confirmed that as well though stated that she did not think that would be an issue.

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POLICE CHIEF CITY OF BELEN	ADMINISTRATOR CITY OF BELEN	POLICE CHIEF VILLAGE OF BOSQUE FARMS	CLERK VILLAGE OF BOSQUE FARMS	ELECTED OFFICIAL RIO COMMUNITIES	MANAGER RIO COMMUNITIES
				COMMUNITY-AT-LARGE MEMBER	



VALENCIA REGIONAL EMERGENCY COMMUNICATIONS CENTER (VRECC)

Mr. Monette then asked why VRECC couldn't use reserves to lower member contributions. Director Valdez stated that VRECC has used excess reserves in the past to purchase equipment but never for reoccurring costs and that the only reason she is asking now is to not raise agency contributions to cover the expenses.

Mr. Martin stated that using reserves at all to cover expenses wasn't a very wise way to run a budget because if GRT revenues fall below projected amounts than the agencies will have to pay for the reoccurring expenses next year and may not be able to afford them.

Mr. Martin then called on Ms. Gutjahr to make a comment. Ms. Gutjahr asked if VRECC could continue using the Village of Los Lunas's HR as it seemed like the position that was really in need right now was the Training and QA Program Specialist who would also be responsible for IPRAs. She also wanted to reiterate her desire for a strategic plan for VRECC.

Mr. Martin asked Director Valdez if a strategic plan had been done recently and if not, stated that the board may need to budget to cover the cost of creating one.

Director Valdez stated that one had been done recently during the process to adopt a grade order list and that her recent organizational changes and the new positions were recommended by the consultant as well as additional changes to dispatcher duties and creating new personnel policies and employee handbook. She does still use the consultants to evaluate current and new positions and to get them appropriately placed on the grade order list.

Mr. Martin asked that since a strategic plan regarding new employees had already been completed recently, if the board felt it was necessary to complete a new one and how would they fund it?

Mr. Martin then called on Chief Owen. Chief Owen asked Director Valdez if she currently had nine vacancies and was asking for any additional two positions? Director Valdez explained that she did have five full-time vacancies and four part-time vacancies and that most of the vacancies were frozen at the beginning of the year due to Covid-19 and how that would affect GRT revenues. She continued stating that VRECC has opened up those positions and are advertising to fill them now. She also stated that part of the reason the personnel expenditures were so high were because the vacant positions were budgeted at the potential maximum costs for VRECC and that once the positions were filled most of those costs should come down.

Mr. Martin then called on Ms. Gutjahr again who asked that as she was relatively new to the board and that there were other relatively new board

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VALENCIA REGIONAL EMERGENCY COMMUNICATIONS CENTER (VRECC)

members, how could she learn about what the board had done in the past in regards to strategic plans and the use of consultants.

Director Valdez stated that she and her staff were working on developing a new board member packet that would educate new board members with relevant information regarding VRECC and were in the process of adding past agendas and minutes to the VRECC website.

Mr. Martin stated that new member packs would be useful for new and recently joined members though not necessarily in this meeting and acknowledged that the information about staffing had not been conveyed during any recent board meetings. He also stated that it was difficult to find funding for these recommend positions but stated the board now just needed to decided which budget they wanted to pass.

Mr. Martin called on Mr. Monette who stated that while it would be nice to fund both positions, the funds were not available.

Mr. Martin called for any additional comments or questions. There were none.

b. Motion

Mr. Monette motioned to approve the budget with one new position.

c. Second

Sheriff Vigil seconded the motion.

d. Vote

Motion passed on a vote of 11 for and 0 against.

- | | |
|--|---------------------------------------|
| Greg Martin, Village Administrator - Yes | Andrew Salas, City Manager - Yes |
| Naithan Gurule, Police Chief - Yes | James Harris, Police Chief - Yes |
| Danny Monette, County Manager - Yes | Martin Moore, City Manager - Yes |
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VI. Adjournment

- a. Meeting adjourned at 2:53 pm.

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