



**911 Board Meeting | Minutes**  
**Thursday, January 27, 2022, 10:00 am**  
**Hybrid/Microsoft Teams Meeting**

**I. Call Meeting to Order**

Mr. Martin called the meeting to order at 10:03 a.m.

**II. Roll Call 911 Board Members**

The meeting was presented as a hybrid meeting virtually via Microsoft Teams as well as in the VRECC Training Room. All members present were communicated with virtually via Teams or in-person during the meeting.

- a. Village of Los Lunas
  - i. Greg Martin, Village Administrator – Present
  - ii. Naithan Gurule, Police Chief – Present
- b. Valencia County
  - i. Danny Monette, County Manager – Present
  - ii. Denise Vigil, Sheriff – Present
- c. Village of Bosque Farms
  - i. Gayle Jones, Village Clerk/Administrator – Present
  - ii. Andrew Owen, Police Chief – Present
- d. City of Belen
  - i. Andrew Salas, City Manager – Present
  - ii. James Harris, Police Chief – Present
- e. City of Rio Communities
  - i. Martin Moore, City Manager – Not Present
  - ii. Joshua Ramsell, Mayor Pro-Tem – Not Present
- f. Member-at-Large
  - i. Russell Griego – Not Present

**III. Approval of Agenda – January 27, 2022 (Action Item)**

a. Discussion  
Mr. Martin asked for comments. There were no comments.

b. Motion  
Mr. Monette motioned to approve the agenda.

c. Second  
Chief Owen seconded the motion.

d. Vote  
**Motion passed on a vote of 8 for and 0 against.**

Greg Martin, Village Administrator – Yes	Andrew Salas, City Manager - Yes
Naithan Gurule, Police Chief – Yes	James Harris, Police Chief - Yes

BOARD OF DIRECTORS

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RIO COMMUNITIES

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## VALENCIA REGIONAL EMERGENCY COMMUNICATIONS CENTER (VRECC)

Danny Monette, County Manager – Yes  
 Denise Vigil, Sheriff - Yes  
 Gayle Jones, Village Clerk/Administrator - Yes  
 Andrew Owen, Police Chief - Yes

Martin Moore, City Manager – Not Present  
 Joshua Ramsell, Mayor Pro-Tem – Not Present  
 Russell Griego, Member-at-Large - Not Present

### IV. Approval of Minutes – September 30, 2021 (Action Item)

- a. Discussion  
Mr. Martin asked for comments. There were no comments.
- b. Motion  
Mr. Monette motioned to approve the minutes.
- c. Second  
Ms. Jones seconded the motion.
- d. Vote

**Motion passed on a vote of 8 for and 0 against.**

Greg Martin, Village Administrator – Yes  
 Naithan Gurule, Police Chief – Yes  
 Danny Monette, County Manager – Yes  
 Denise Vigil, Sheriff - Yes  
 Gayle Jones, Village Clerk/Administrator - Yes  
 Andrew Owen, Police Chief - Yes

Andrew Salas, City Manager - Yes  
 James Harris, Police Chief - Yes  
 Martin Moore, City Manager – Not Present  
 Joshua Ramsell, Mayor Pro-Tem – Not Present  
 Russell Griego, Member-at-Large - Not Present

### V. Public Input

There were no public comments.

### VI. Election of Officer's for 2022 (Action Item)

#### a. Nomination for Chairman- (2021 Chairman Greg Martin)

Mr. Monette nominated Sheriff Denise Vigil for Chairman of the 911 Board.  
 Chief Owen seconded the nomination. There were no other nominations.

**Nomination passed on a vote of 8 for and 0 against.**

Greg Martin, Village Administrator – Yes  
 Naithan Gurule, Police Chief – Yes  
 Danny Monette, County Manager – Yes  
 Denise Vigil, Sheriff - Yes  
 Gayle Jones, Village Clerk/Administrator – Yes  
 Andrew Owen, Police Chief - Yes

Andrew Salas, City Manager - Yes  
 James Harris, Police Chief - Yes  
 Martin Moore, City Manager – Not Present  
 Joshua Ramsell, Mayor Pro-Tem – Not Present  
 Russell Griego, Member-at-Large - Not Present

#### b. Nomination for Vice-Chairman- (2021 Vice Chairman Denise Vigil) (Action Item)

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Ms. Jones nominated Chief Andrew Owen for Vice Chairman of the 911 Board. There was no second.

Chief Owen nominated Chief James Harris for Vice Chairman of the 911 Board. Chief Naithan Gurule seconded.

**Nomination passed on a vote of 5 for, 2 against, and 1 abstained.**

Greg Martin, Village Administrator – Yes	Andrew Salas, City Manager - Abstained
Naithan Gurule, Police Chief – Yes	James Harris, Police Chief – No
Danny Monette, County Manager – Yes	Martin Moore, City Manager – Not Present
Denise Vigil, Sheriff - Yes	Joshua Ramsell, Mayor Pro-Tem – Not Present
Gayle Jones, Village Clerk/Administrator – Yes	Russell Griego, Member-at-Large - Not Present
Andrew Owen, Police Chief - Yes	

**VII. Open Meetings Resolution 22-01 (Action Item)**

**a. VRECC meeting Dates for FY-2022-2023**

**b. Discussion**

Mr. Martin asked for comments. There were no comments.

**c. Motion**

Mr. Monette motioned to approve the resolution including the proposed meeting dates for 2022.

**d. Second**

Ms. Jones seconded the motion.

**e. Vote**

**Motion passed on a vote of 8 for and 0 against.**

Greg Martin, Village Administrator – Yes	Andrew Salas, City Manager - Yes
Naithan Gurule, Police Chief – Yes	James Harris, Police Chief - Yes
Danny Monette, County Manager – Yes	Martin Moore, City Manager – Not Present
Denise Vigil, Sheriff - Yes	Joshua Ramsell, Mayor Pro-Tem – Not Present
Gayle Jones, Village Clerk/Administrator - Yes	Russell Griego, Member-at-Large - Not Present
Andrew Owen, Police Chief - Yes	

**VIII. Old Business**

**a. Adopt New VRECC Policy – Remote Work (Action Item)**

**i. Discussion**

Director Valdez presented a revised policy that included changes to the language of the policy from the use of “company” to “employer” as suggested by Mr. Monette. Mr. Monette had also provided changes to the section on employee safety and liability, but Director Valdez shared clarification from VRECC’s lawyer

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regarding Mr. Monette’s changes. Mr. Monette was fine with the lawyer’s revisions. Further discussion by board members resulted in requests for a time frame for the request to be added to the form associated with the policy, a date line by the signatures, the rationale for the request to be added to the form, the addition of language to the policy requiring periodic review for the request, and renewals would require a new request.

**ii. Motion**

Sheriff Vigil made a motion to postpone the vote until the meeting on February 24, 2022 until the requested changes were made.

**iii. Second**

Mr. Martin seconded the motion.

**iv. Vote**

**Motion passed on a vote of 8 for and 0 against.**

- |  |   |
|--|---|
| Greg Martin, Village Administrator – Yes       | Andrew Salas, City Manager - Yes              |
| Naithan Gurule, Police Chief – Yes             | James Harris, Police Chief - Yes              |
| Danny Monette, County Manager – Yes            | Martin Moore, City Manager – Not Present      |
| Denise Vigil, Sheriff - Yes                    | Joshua Ramsell, Mayor Pro-Tem – Not Present   |
| Gayle Jones, Village Clerk/Administrator - Yes | Russell Griego, Member-at-Large - Not Present |
| Andrew Owen, Police Chief - Yes                |   |

**IX. New Business**

**a. 2021 Calls for Service Report – Tommy Sanchez, VRECC GIS/PSAP Administrator (Presentation)**

Mr. Sanchez presented VRECC’s Calls for Service report via PowerPoint.

**b. FY2023 Proposed Budget Presentation – Valene Mitchell, Operations Generalist/Shirley Valdez (Discussion)**

Ms. Mitchell presented three options for the FY2023 VRECC annual budget. The first option represented the least amount of increase for member agencies and included a 2% cost-of-living adjustment to VRECC’s salary plan but did not result in a balanced budget. The second option represented the greatest increase in charges for services to member agencies and included a cost-of-living adjustment to VRECC’s salary plan and resulted in a balanced budget. The third option represented the

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POLICE CHIEF CITY OF BELEN	ADMINISTRATOR CITY OF BELEN	POLICE CHIEF VILLAGE OF BOSQUE FARMS	CLERK VILLAGE OF BOSQUE FARMS	ELECTED OFFICIAL RIO COMMUNITIES	MANAGER RIO COMMUNITIES	COMMUNITY-AT-LARGE MEMBER



## VALENCIA REGIONAL EMERGENCY COMMUNICATIONS CENTER (VRECC)

moderate increase in charges for services to member agencies and did not include a cost-of-living adjustment to VRECC’s salary plan and resulted in a balanced budget. Ms. Mitchell stated that she was still waiting on the final calculation of the administrative fee charged by the fiscal agent. Mr. Monette indicated Ms. Mitchell and VRECC should finalize the second option for the budget. The rest of the board agreed. Mr. Martin asked if VRECC’s staff could find ways to reduce the budget, if possible.

**c. Adopt Updated GOL – Valene Mitchell, Operations Generalist/Shirley Valdez (Discussion)**

Ms. Mitchell presented VRECC’s grade-order list that showed the changes to VRECC’s pay ranges if the board approved the cost-of-living adjustment.

**X. VRECC Division Reports**

**a. GIS Update/Oversight Committee Update– Tommy Sanchez, VRECC GIS/PSAP Administrator (Presentation)**

Mr. Sanchez updated the board that the Valencia County GIS project that was coordinated by NM911 and Valencia County to bring county data in line with the other addressing agencies was delayed. He informed the board that the Ray Baum’s Act which was implemented by the FCC is now fully in effect. He clarified with the board that calls for service did not represent every call coming into VRECC and stated that VRECC received, on average, around 14,000 calls per month. Lastly, he announced that he had been chosen to represent New Mexico and rural areas in the nation on a national level on a project that is working to bring the country and federal guidelines for 9-1-1 inline with NG911 guidelines.

**XI. Executive Session**

**a. Motion and roll call vote to go into Executive Session for the stated reasons.**

**i. Motion**

Sheriff Vigil made a motion to go into Executive Session.

**ii. Second**

Chief Owen seconded the motion.

**iii. Vote**

**Motion passed on a vote of 8 for and 0 against.**

Greg Martin, Village Administrator – Yes      Andrew Salas, City Manager - Yes

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# VALENCIA REGIONAL EMERGENCY COMMUNICATIONS CENTER (VRECC)

- |  |   |
|--|---|
| Naithan Gurule, Police Chief – Yes             | James Harris, Police Chief - Yes              |
| Danny Monette, County Manager – Yes            | Martin Moore, City Manager – Not Present      |
| Denise Vigil, Sheriff - Yes                    | Joshua Ramsell, Mayor Pro-Tem – Not Present   |
| Gayle Jones, Village Clerk/Administrator - Yes | Russell Griego, Member-at-Large - Not Present |
| Andrew Owen, Police Chief - Yes                |   |

**b. Motion and roll call vote to reconvene into open session at 1:11 pm.**

**i. Motion**

Ms. Jones made a motion to reconvene into open session.

**ii. Second**

Chief Owen seconded the motion.

**iii. Vote**

**Motion passed on a vote of 8 for and 0 against.**

- |  |   |
|--|---|
| Greg Martin, Village Administrator – Yes       | Andrew Salas, City Manager - Yes              |
| Naithan Gurule, Police Chief – Yes             | James Harris, Police Chief - Yes              |
| Danny Monette, County Manager – Yes            | Martin Moore, City Manager – Not Present      |
| Denise Vigil, Sheriff - Yes                    | Joshua Ramsell, Mayor Pro-Tem – Not Present   |
| Gayle Jones, Village Clerk/Administrator - Yes | Russell Griego, Member-at-Large - Not Present |
| Andrew Owen, Police Chief - Yes                |   |

**c. Summary of Items Discussed in Executive Session**

Director Valdez announced her retirement with her last day of work being February 28, 2022. The board discussed the process they would need to start to appoint a new Director and discussed who to appoint as Interim Director. They asked Mr. Tommy Sanchez to consider an appointment as Interim Director and informed him that he could discuss any further details with the Chairman of the board, Sheriff Vigil.

**XII. Adjournment**

The meeting was adjourned at 1:19 pm.

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<b>POLICE CHIEF</b> CITY OF BELEN	<b>ADMINISTRATOR</b> CITY OF BELEN	<b>POLICE CHIEF</b> VILLAGE OF BOSQUE FARMS	<b>CLERK</b> VILLAGE OF BOSQUE FARMS	<b>ELECTED OFFICIAL</b> RIO COMMUNITIES	<b>MANAGER</b> RIO COMMUNITIES
					<b>COMMUNITY-AT-LARGE</b> MEMBER